

Multiply your opportunities and show clients what you have to offer with...



# Consultant Resource Directory

Check out our web site's directory database featuring ASTD members who are consultants, trainers, training companies and vendors [www.ASTDsandiego.org](http://www.ASTDsandiego.org).

We average 800 unique hits a month on our site. The listing of your services, experience, or company on our **RESOURCE DIRECTORY** will give you affordable visibility while showcasing your professional identity.

## Package Includes:

- **Your contact information**
- **Link to your company website**
- **Listing under up to 5 different categories**
- **75 word description**



## I. Contact Information

Please print clearly the following information:

First Name	Middle Initial	Last Name	Company
Address (include mail stop, suite or room numbers)			
City	State	Zip	Phone (include area code)
Fax (include area code)	E-mail (include server info—e.g., <a href="mailto:name@aol.com">name@aol.com</a> , <a href="mailto:name@msn.com">name@msn.com</a> , etc.)		

## II. Website Link:

## III. Listing Categories (choose up to 5)

### Workforce Development

- Business Writing/Grammar
- Career Development
- Communication Skills
- Computer Training
- Conflict Management
- Customer Service
- Decision Making
- Health/Wellness/Stress
- Presentation Skills/Speaking
- Sales
- Telephone Skills/Call Center
- Time Management/Organization

### Management Development

- Conflict Management
- Delegation/Accountability
- First Time Supervisor
- Feedback/Coaching Staff
- Leadership Development
- Meeting Management
- Motivation
- Negotiation Skills
- Project Management
- TQM/ISO

### Organizational Development

- Change Management
- ETP Funds
- Empowerment/Engagement
- Executive Coaching
- Facilitation
- Job Task Analysis
- Instructional Design
- Mission/Vision/Values
- Performance Management
- Process Design
- Succession Planning
- Team Building
- Train-the-Trainer

### H.R. Training/Consultation

- Alternate Work Arrangements
- Compensation/Benefits
- Diversity Training
- Drug Free Workplace
- Employee Counseling
- Generational Differences
- Harassment Prevention
- Interviewing Skills/Recruiting
- Labor/Manager Relations
- Performance Appraisal
- Safety/Ergonomics
- Workplace Violence

## IV. Business/Service Description:

**Method of Payment** Check  Visa  or MasterCard  Card # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Exp. Date \_\_\_\_\_

**Name as it appears on the Card:** \_\_\_\_\_

Signature: \_\_\_\_\_